

## 09-Oct-05 MCF Meeting

### Attendees:

Kevin Schaeffer	LSC/MBRC	MCF President
Mark Manzella	SPBRC	Club Representative
Bruce Brasaemle	Gopher Wheelmen	Technical Director
Josh Roeser	FCCC	Club President
Kevin Lennon	MCT	Club President
Mike Delaney	LSC	Club President
Drew Ruggles	Cat 6	Club Vice President
Bill Kosfeld	Birchwood	Club Representative
Camilla Schmitz	MBRC	MCF Treasurer
Jim Cullen	MBRC	Cyclo-Cross Co-ordinator
David Laporte	Gopher Wheelmen	MCF Vice President
Russ Loucks	Silver Cycling	MCF Website Administrator - ROY

1. PRESIDENTS Report:: Kevin Schaeffer
  - a. Haven't had MCF Meeting since April 2009.
  - b. Recent USA Cycling Conference Call Topics of Discussion:
    - i. Term Limit Bylaws for Local Associations was discussed concerning what do most Associations do and their experiences:
      1. BRAO reported they have term limits of 2 years for officers.
        - a. Pros:
          - i. Brings in new blood, new ideas and thoughts.
          - ii. However, caveat, good idea to have flexibility to change the limits especially if there are experienced and effective people already in place.
        - b. Cons:
          - i. Lose Good People
          - ii. Difficult to find replacements, get the replacements up to speed.
      - ii. Local Association (LA) Summit at USA Cycling November 6<sup>th</sup>-8<sup>th</sup>
        1. Currently gathering topics of discussion
          - a. Open Forum on Local Association Activities
          - b. Create a Training Guide for LA Staff
          - c. JR/Women Racing and Retention
          - d. How to Retain Promoters/events
          - e. Officials
          - f. Brochure for Cyclists who purchase 1 day licenses providing further information on USA Cycling
          - g. Insurance.
        - iii. USA Cycling Club of the Year recently announced by USA Cycling, entrants close Dec. 04 with the winner announced Dec 18.
        - iv. 2010 USAC Club Renewals Begins 11/01/09
        - v. 2010 USAC Rider License Renewals Begins 12/01/09
2. Treasurers Report: Camilla Schmitz
  - a. Reviewed YTD Spending (see attachment)
    - i. Income
      1. MCF
      2. USAC
    - ii. Expenses
      1. Start Bike Racing.Com
      2. MCF Website Development
      3. Upcoming Banquet budget of \$5k
    - iii. Balance:
  - b. Addressed outstanding MCF Fees uncollected from 2009 Road Season. Cam has a list of the races and Bruce is going to provide her a list of the Chief Referee for the races, so she can contact them first. If that is unsuccessful, Kevin will assist her in contacting Race Promoters to see if Fees were paid.
  - c. Jim Cullen requested payment for Cyclo Cross Race Medals for Juniors.
    - i. AFTER MEETING NOTE:
      1. Consequently from the meeting it was realized that there never was official MCF Board approval for this expenditure.
        - a. Jim had approached Kevin Schaeffer about this prior to the CX season, Kevin mistakenly agreed it was a good idea and Jim proceeded without the proper approval.

- b. Kevin's fault for not following MCF procedures in seeking approval for the expenditure.
  - c. Will have to be discussed at next meeting and communicated that all spending needs to be approved by a vote of MCF board members.
- 3. Technical Commission Report: Bruce Brasaemle
  - a. Level C Officials Clinic was recently held and 8 new officials were licensed.
  - b. Cyclocross Official Assignment:
    - i. Races through October 25<sup>th</sup> have been assigned
    - ii. With the addition of the 8 new officials, filling open spots has been easier.
    - iii. Bruce will provide the promoters with the name of the chief official for their event so they can get in contact pre-event to iron out any questions/issues.
  - c. Discussed Pork Chop CX Race held in St. Cloud Sept 26<sup>th</sup> regarding pulling lapped riders..
    - i. Due to length of course and "pinch" points on the course, the officials decided to pull some lapped riders in the "C" race for riders safety.
    - ii. USA Cycling Rules 5A3-4 concerning CX course design:

**5A3.** The course shall form a closed circuit of a minimum length of 2.5 km and maximum 3.5 km, of which at least 90% shall be rideable.

**5A4.** Over its full length, the course shall be a minimum of 3 meters wide and be well marked and protected. The use of dangerous elements, such as wires (barbed or not), and sharp or uncapped metal poles shall be forbidden. Furthermore, the course shall not be placed near any object that could constitute a danger for riders.

- iii. USA Cycling rule (5G1) explicitly call out that lapped riders can be pulled in cx racing. It has not been a common practice in Minnesota cyclocross racing to pull lapped riders as most courses meet the safety standards and are roomy enough to allow lapped riders to safely continue. This will continue to be the practice as long as race promoters ensure that their course meets the standards.

**5G1.** Any rider lapped before the last lap shall leave the race (unless stated differently prior to the race); if the lapping takes place after the midpoint of the race the rider shall be given a place. Lapped riders who are permitted to remain in the race will all finish on the same lap as the leader and will be placed according to the number of laps they are down and then their position at the finish.

- d. There seems to be some general misunderstanding amongst race promoters as to what they are required to provide to promote a race and what should be expected from the officials. Various alternatives were discussed in addressing these concerns.
    - i. Promoters/Officials conference in the Spring to get the officials/promoters together to discuss.
    - ii. A "webinar" with promoters/officials instead of a conference, for ease of getting more people involved.
    - iii. A "checklist" on the MCF webpage listing the resources needed to promote an organized bicycle race.
- 4. Old Business:
  - a. MCF Website - Russ Loucks
    - i. Russ has about a week of work left before he rolls out the new MCF website. The site will have an improved calendar, race results, and ease of use. The message board will largely be the same.
- 5. New Business:
  - a. Local Association Conference in Colorado Springs: Cam Schmitz and Kevin Schaeffer will attend representing the MCF.
  - b. MCF Board Elections:
    - i. Now accepting candidates for all positions. Current Nominations:
      - 1. Kevin Schaeffer - President
      - 2. David LaPorte - Vice President
      - 3. Cam Schmitz - Treasurer
    - ii. Send any nominations to Mike Lyner current secretary
    - iii. Election will be at the December MCF meeting.
  - c. Cyclocross Season:
    - i. Season began in September.
      - 1. Record turnouts already.
      - 2. Schedule is set, Jim Cullen has done an excellent job getting the schedule set and flyers posted for all events. Comment was made that we need to do this for the road schedule next season.
  - d. MCF Committee Activity:
    - i. Kevin Schaeffer would like to see the 3 committees get re-engaged and energized this winter. The 3 committees and possible priorities for off season.

1. Promoters Committee: Get together and put together a proposal and plan to provide resources to promoters. For example: signage, officials stand, start/finish fencing, results boards, finish line services.
      2. Marketing Committee: Evaluate SBR.com success. Continued marketing/promotions efforts
      3. Infrastructure Committee: Technological resources such as developing MCF Race Registration tool?
    - ii. Provide committee reports at future MCF meetings.
  - e. 2010 Race schedule
    - i. Secretary needs to put together a tentative 2010 schedule based on 2009 schedule.
    - ii. Promoters who had a date in 2009 get first priority for that date in 2010.
    - iii. ROY Race discussion:
      1. Need to make the ROY races more consistent. Russ is going to create guidelines. Discussed that there should be less ROY races and become major events. MCF could assist here in various ways, the promoters committee is going to address possibilities.
  - f. January MCF Banquet
    - i. Jim Cullen has volunteered to be the banquet co-ordinator once again. Details to follow.
6. Attachments:
- a. Treasury Report:

**MINNESOTA CYCLING FEDERATION INC.**  
**FINANCIAL STATEMENTS**

YTD for Y/E 2009

	Actual 2008	2009		YTD 9/30/2009	Budget 2009
		YTD 8/31/2009	September 09		
<b>TOTAL REVENUES</b>	16,854	12,478	29	12,507	16,400
<b>ANNUAL BANQUET:</b>					
Income	-	400	-	400	350
Total Expenses	2,895	5,728	-	5,728	5,700
<b>ANNUAL BANQUET - NET</b>	(2,895)	(5,328)	-	(5,328)	(5,350)
<b>TOTAL EXPENSES</b>	4,364	11,092	1,064	12,156	24,554
<b>NET INCOME</b>	9,595	(3,942)	(1,035)	(4,977)	(13,504)
Cash & Equivalents - Beginning	21,046	30,641		30,641	30,641
Cash & Equivalents - Ending	\$ 30,641	\$ 26,699		\$ 25,664	\$ 17,137
<b>Total Balances Per Bank</b>	\$ 31,451	\$ 27,017		\$ 26,841	
Reconciling Items: O/S checks (deposits) - Net	\$ 810			\$ 1,177	