



Minnesota Cycling Federation

BI-MONTHLY MEETING Agenda

Monday, February 7 2011 (6:30 – 9:00pm)
Angry Catfish Bicycle and Coffee Bar

4208 28th Ave. South
Minneapolis, MN 55406

Pres: (Kevin Schaeffer), VP: (Christopher Smith), Sec: (TBD), Treasurer: (Terra James)

ATTENDEES & INTRODUCTIONS (6:30 – 6:35)

A. MCF Clubs Represented:

- | | |
|---|--|
| 1. Athlete's Under Construction () | 22. Minnesota Cycling Team (Kevin Lennon) |
| 2. Big Ring Flyers | 23. Minnesota Junior Cycling () |
| 3. Birchwood (Seana Giardini, Joshua Haarer, Bill Kosfeld) | 24. NSC Velo Club () |
| 4. Category 6 Racing Squad () | 25. Omnium Racing (Megan Kelly, Gabe Masiulis) |
| 5. Chippewa Valley Cycling Club () | 26. On-Support () |
| 6. Chilkoot Velo () | 27. Ramsey Cycling Club () |
| 7. Crossniacs (Ladric Grant) | 28. Ridley Factory Team () |
| 8. Excel Cycle Club () | 29. Shamrocks Racing (Rob Danneker) |
| 9. Flat City Cycling Club () | 30. Silver Cycling (Russ Loucks) |
| 10. Gopher Wheelmen () | 31. SpeedFix (Gwen Steel, Andy Kruse) |
| 11. Grandstay Cycling Team () | 32. St Paul Bicycle Racing Club () |
| 12. Great Plains Cycling Club () | 33. Super Team Racing () |
| 13. Hup United (Steve Rivers, Chris Smith) | 34. Sweet'n Salty/Bikery du Nord (Terra James) |
| 14. LGR (Spencer Haugh, Ian Johnson) | 35. Synergy (Linsey Hamilton) |
| 15. GSCA () | 36. TC Spoke |
| 16. Kenwood CC () | 37. The Bikery Racing Club |
| 17. Lake Superior Cycling Club () | 38. The Hub Cycling League() |
| 18. Loon State Cyclists (Mike Delaney) | 39. University of Minnesota Cycling Club (Megan Kelly) |
| 19. Mid-Minnesota Cycling Club() | 40. Velo Bella () |
| 20. Milltown Cycles () | 41. Verve () |
| 21. Minneapolis Bicycle Racing Club (Jim Cullen) | |

APPROVAL of LAST MINUTES (6:30 – 6:35)

A.

PRESIDENT'S REPORT (6:35 – 6:50)

- A. State of the State - Skibby presented demographics from the Local Association Report as well as statistics regarding how we're doing with responding to upgrade requests.
- 971 MN licenses
 - 86% Men, 13% Women
 - 4% Age 10-18, 11% 19-24, 28% 25-34, 32% 35-44, 16% 45-54, 5% 55-64
 - 283 Upgrade requests processed from 02/09/10 to 02/09/11
 - Average wait: 6.5 days
 - Longest wait: 46.6 days
 - 49% processed within 3 days
 - 91% approved, 9% unapproved

TREASURER'S REPORT (6:50 – 6:55)

- B. Current balances: Checking, savings + Investments

Minnesota Cycling Federation		
Balance Sheet		
	Jan 1, 2010	Feb 7, 2011
ASSETS		
Current Assets		
Bank Accounts		
WF CD 0581 (Closed)	10,309.46	0.00
WF CD 0599	5,072.42	13,780.97
WF Checking 1102	5,545.05	541.48
WF Savings 9402	4,004.28	394.73
Total Bank Accounts	\$ 24,931.21	\$ 14,717.18
Total Current Assets	\$ 24,931.21	\$ 14,717.18
TOTAL ASSETS	\$ 24,931.21	\$ 14,717.18
LIABILITIES AND EQUITY		
Liabilities		
Total Liabilities		
Equity		
Opening Balance Equity	25,315.96	25,315.96
Retained Earnings	-384.75	-6,023.47
Net Income	0.00	-4,575.31
Total Equity	\$ 24,931.21	\$ 14,717.18
TOTAL LIABILITIES AND EQUITY	\$ 24,931.21	\$ 14,717.18

C. 2011 Budget

Notes:

1. Terra is going to look into the \$1500 for the juniors track program
2. MCF banquet location may change for the upcoming year.

Minnesota Cycling Federation		
P&L Projection for 2011		
	Actual 2010	Projected 2011
Income		
Banquet Income	590	600
MCF Fees	4,767	8,000
Refunds-Allowances	-158	0
USAC Income	9,928	9,500
Total Income	15,127	18,100
Expenses		
Bank Charges	39	40
Banquet Expense	0	0
Banquet Venue	3,631	3,600
Total Banquet Expense	3,631	3,600
Donation Expense	0	0
Program Donation	1,500	1,500
Total Donation Expense	1,500	1,500
Legal & Professional Fees	26	170
Marketing	4,000	4,000
Office Expenses	54	100
Officials	140	140
Program Expenses	0	0
Event Medals	400	400
Events	8,000	8,000
Total Program Expenses	8,400	8,400
Repair & Maintenance	0	0
Website	2,575	700
Total Repair & Maintenance	2,575	700
Shipping & Postage	109	120
Travel	0	0
USAC Summit Meeting	577	600
Total Travel	577	600
Travel Meals	73	100
Total Expenses	21,124	19,470
Net Operating Income	-5,997	-1,370
Other Income		
Interest Earned	358	400
Total Other Income	358	400
Net Other Income	358	400
Net Income	-5,639	-970

- D. A motion that the MCF continue to cover the cost of official's license for officials who work more than 5 races was approved.

TECHNICAL COMMISSION'S REPORT (6:55 – 7:00)

- A. No one present.

Old Business (7:00 - 8:00)

- A. Election for MCF Secretary
1. Megan Kelly - Elected
 2. Spencer Haugh
- B. Recommendation to change MCF executive board election cycle - Approved
1. Following the recent practice, all 4 executive board positions are up for re-election, Dec-11 and then every two years after. (Dec-13, Dec-15, etc).

2. Since the last mandated election in Dec-2009, we have experienced turnover in 3 out of the 4 positions due to resignations.
 - Treasurer replaced April-2010.
 - Vice-President replaced October-2010.
 - Secretary election Feb-2011
 - Current president will be re-signing before next scheduled election due to pending job relocation. Suggesting replacement President election in April-2011.
 3. Makes organization sense to stagger the future elections to keep more continuity and experience in the board rather than the risk of replacing entire board in one election.
 - Recommend that the Secretary elected in Feb-2010 and President elected in Apr-2010 serve until Dec-2013
 - Recommend that recently elected VP and Treasurer serve until Dec-2012.
 - Recommended election cycle as follows:
 - Secretary / President: Feb/Apr 2011, then in Dec-2013, Dec-2015, Dec-2017 etc.
 - Vice President / Treasurer: Dec-2012, Dec-2014, Dec-2016, etc.
- C. MN Rider of the Year
1. Review 2011 ROY guidelines / requirements. It should be emphasized that the \$30 entry fee is a suggestion, not a requirement. For more info see <http://mcf.net/index.php/news/roadracing/77-2011-mcf-roy-guidelines-and-application>
 2. 2011 ROY race selection was approved as follows:
 - Road Races: Ken Woods Memorial Road Race, Birchwood Road Race, Toren Heuval Kermesse
 - Criteriums: Hopkins Raspberry Festival Criterium, Northfield Crit, Target Crit
 - Time Trials: Scandia Time Trial, Synergy Time Trial.
- D. MN State Championship Jersey
1. Potential jersey designs were presented and voted on. When the chosen design is tweaked and finalized by Pete Anderson with input from Rob and Terra, it will be posted on the MCF website along with a write-up about the jersey program.
 2. A motion was made and approved to increase the budget for the first year to \$1000 to accomodate various size requirements.
 3. A motion was made and approved to include Jr Girls 10-14 and Jr Girls 15-18 in the championship jersey program, and to exclude category 4 men and category 4 women. The total number of jerseys awarded stays the same.

NEW BUSINESS (8:00 - 9:00)

- A. 2011 Cyclocross Schedule Kickoff
1. HUP United's application to host the State CX Championship was approved.
 2. Schedule Process – approved. See <http://mcf.net/index.php/news/cyclocrossracing/78-2011-mcf-cyclocross-event-planning-process>
 3. MCF Standard CX schedule was approved as a requirement for races that are part of MCF sponsored series, and as a suggestion (not a requirement) for other CX races on the MCF calendar.

Start Time	Categories	Duration	Prizes
9:00AM	Course Open for Inspection		
9:30AM	Men Cat 4	30 Minutes	Merch/Top 3
10:30AM	Junior Boys 15-18*	30 Minutes	Medals/3
	Junior Boys 10-14*		Medals/3
10:31AM	Women Cat 4		Merch/Top 3
	Junior Girls 15-18*		Medals/3
	Junior Girls 10-14*		Medals/3
11:15AM	Kids 10 & Under**	Short Loop	Medals to all
11:45PM	Men Cat 3	45 Minutes	\$ or Merch/Top 3
1:00PM	Women Cat 1/2	45 Minutes	\$/Top 3
	Women Cat 3		\$ or Merch/Top 3
1:02PM	Masters 45+*		\$ or Merch/Top 3
	Masters 55+*		\$ or Merch/Top 3
2:15PM	Men Cat 1/2	60 Minutes	\$/Top 3
	Masters 35+*		\$ or Merch/Top 3

Meeting adjourned 9:03 PM.

Minnesota Cycling Federation

2011 Rider of the Year

Policies

GOAL: To establish an annual ranking system that will allow riders of all abilities to measure performance among a group of peers. It is important that ROY events are well organized and fully reflect the quality of racing in our state.

SELECTION: ROY series race selection will occur at the February MCF meeting. For 2011, the MCF has voted to select eight races (3 criteriums, 3 road races, and 2 time trials). Selection considerations will include date, location, schedule, amenities, prior success in promoting an event, etc.

MCF SUPPORT: To facilitate the professionalism in promotion of the ROY Series, the MCF will provide ROY race organizers the following benefits:

- ROY series advertising
- ROY series awards (distributed at MCF banquet in January)

- Registration equipment:
 - One (1) 10x10' pop-up tent
 - Three (3) 6' tables
 - Six (6) chairs
 - Three (3) lap top computers
 - One (1) printer
 - ROY signage
 - USA Cycling release forms
 - Pens
 - Administrative folders
 - Race numbers (2 sets of hip numbers)
 - One (1) box safety pins
 - One (1) first aid kit for registration
 - Chips timing (Endurance Promotions – Mike Delaney)

- Race equipment:
 - Course direction signage
 - Finish line signage
 - 1k signage
 - One(1) lap counter & bell
 - One (1) first aid kit for finish line

PROMOTER REQUIREMENTS: ROY race organizers must agree to adhere to the following minimum standards.

Pre Race

RACE FLYER

-Your event flyer must be submitted for approval 60 days prior to your event. If your flyer deadline is not met, the MCF reserves the right to **withdraw the ROY designation** for your event for 2011.

-E-mail your race flyer to Linsey Hamilton: hami0183@umn.edu

-If your submitted flyer requires changes to meet ROY standards, you will have two (2) business days to resubmit your flyer with revisions.

-Per USAC guidelines, flyer must include:

- Date of event
- Location
- Entry fee (\$30 recommended for ROY 2011. \$10 for Juniors)
- Categories
- Race distances
- Start times
- Registration closing times
- Prize lists (recommended minimums are on attached flyer templates)
- USAC event permit

-Required additional information: Series sponsor (if any) name/logo

-Recommended additional information: ROY logo/wording, course description, driving directions, parking info, etc.

-Flyer must clearly **designate the ROY points** awarded to which category in which race. ROY categories are described below. MCF flyer templates are provided to assist in designing an appropriate flyer.

Race Day

- Pay series flat fee of \$500 (To Endurance Promotions – Mike Delaney)
- Host expo area for team tents
- Provide adequate porta-potties (minimum of 1 per 75 riders recommended)
- Install and display provided course and ROY series signage around course and at finish line
- Provide course marshals
- Provide announcer (criteriums only)
- Provide sponsor recognition announcements at awards and at appropriate times during event
- Hold awards ceremony

Post Race

Within seven (7) days of event completion:

Send MCF Event Report and Payment to MCF Treasurer

For 2011: Promoters must pay the \$1/rider surcharge.

ROY CATEGORIES:

Men 1/2 U15	Masters Men 35+	Women 1/2	Junior Boys U15	Junior Girls
Men 3 Men 4	Masters Men 50+	Women 3 Women 4	Junior Boys 15-18	Junior Girls 15-18

Category 5 is not part of the ROY series.

State Championship events are not a part of the ROY series.

Race organizers are offered some flexibility in the design of their particular race schedule. In some instances, categories may be combined. ROY categories may not be split. Riders may participate in multiple races on the schedule. However, ROY points will only be awarded as follows:

Men: 1/2's are awarded ROY points in the 1/2 race even if the cat 3 field is combined. Cat 3's are ineligible for points in a 1/2/3 race. Cat 3's must be awarded points in a race in which they are the highest ranking (best) category (example: 3/4 race or stand alone cat 3 race). Cat 4's are ineligible for points in a 3/4 race. Cat 4's must be awarded points in a stand alone race or when combined with Cat 5.

Masters: Masters 35+ and Masters 50+ must each be stand alone races.

Women: Recommend that W1/2 and W3 fields race together. W3 field will be scored separately from W1/2. W4 cannot be combined with W1/2/3 but can be combined with junior girls fields.

Juniors: Any or all junior fields can be combined. Juniors can race with W4.

SCORING:

-For each ROY event, points will be awarded to the riders in every ROY category based on finishing order. See point break down on table below. Points from the highest scoring seven (7) of the eight (8) ROY events will count toward a rider's total. The racer with the highest accumulation of points at the end of the series will be designated the winner.

-The ROY competition is considered a series and all USAC rules apply. In the event of a tie, USAC rules for breaking a tie will be applied.

-First, second, and third place in each ROY category will be recognized at the MCF banquet (typically in January the following year). ROY series sponsors will provide prizes for the winners of each category.

Scoring and Multiple ROY Categories

-Some riders may have the option of racing in more than one ROY category. Example: 36 year-old Category 3 male qualifies to race Men Category 3 and/or Masters 35+. Riders must specify at registration each event in which they intend to compete for ROY points.

-Points may NOT be transferred laterally (ie: Points acquired in a Men Cat 3 race do NOT count towards an individual's ROY point total for the Masters 35+ series).

Scoring and Upgrades

-ROY points acquired while racing in one category do NOT carry over to another category after an upgrade. If upgrade occurs part way through the ROY series, a rider will start accumulating points in their new category from zero (0).

-Example: A category 4 scores a total of 185 points in the first two ROY races of the series. He then upgrades to category 3. Racing in the remainder of the ROY events as a 3, he earns 75 points. He will be listed in the final standings of the Category 4 competition with 185 points and in the final Category 3 standings with 75 points.

ROY Points are awarded in each category as follows and do not change based on field size:

1st – 100	2nd – 95	3rd – 90	4th – 85	5th – 80
6th – 77	7th – 74	8th – 71	9th – 68	10th – 65
11th – 62	12th – 59	13th – 56	14th – 53	15th – 50
16th – 48	17th – 46	18th – 44	19th – 42	20th – 40
21st – 38	22nd – 36	23rd – 34	24th – 32	25th – 30
26th – 29	27th – 28	28th – 27	29th – 26	30th – 25
31st – 24	32nd – 23	33rd – 22	34th – 21	35th – 20
36th – 19	37th – 18	38th – 17	39th – 16	40th – 15
41st – 14	42nd – 13	43rd – 12	44th – 11	45th – 10
46th – 9	47th – 8	48th – 7	49th – 6	50th – 5